

# Prospectus 2011

**“Striving for excellence in education by  
building a respectful community of active  
life-long learners who care about the world.”**





# Prospectus

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# Welcome

## A Message from the Principal



A warm welcome to Sha Tin Junior School to you and your family. Choosing a school for your child is a very important responsibility. As a parent you naturally want the best for your children, preferring a primary school which has a positive ethos, where children are happy in their schooling, where expectations are consistently high, and where children emerge well-prepared both academically and socially for the challenge of the secondary phase of their education.

At SJS we look to meet these high standards. We aim to provide a school environment where children feel secure, where they are involved and excited by their learning and where they expect to work hard and enjoy success.

Our curriculum is based on the Primary Years Programme of the International Baccalaureate Organization. It is a broad, inquiry-based international curriculum.

When they leave us at the end of Year 6, the majority of our children move confidently to Sha Tin College, our partner ESF secondary school. Transition procedures between our two schools are effective and well established. A small number of children move to other schools in Hong Kong and overseas.

This prospectus has been designed to give you important information about our school, together with a flavour of its ethos. In welcoming your family to our school community, I would stress that we believe the education of your child to be a partnership and I express the hope that, together through mutual support and participation, we can ensure that your child is successful and enjoys their time at Sha Tin Junior School.

A handwritten signature in black ink that reads "Perry Tunesi". The signature is written in a cursive, flowing style.

Perry Tunesi  
Principal  
2011

# School Profile - Ethos

## Sha Tin Junior School Mission Statement

*At Sha Tin Junior School we strive for excellence in education by building a respectful community of active life-long learners who care about the world.*

## Our Values

We are a community of learners who are:

### Knowledgeable

I am knowledgeable. I can remember what I have found out. I can use this information in my life.

### Reflective

I am reflective. I know what I am good at and what I am not. I try to think about these things and make changes when I can.

### Communicator

I am a communicator. I talk about my ideas and can express myself by writing and with pictures. I know more than one language.

### Risk Takers

I am a risk taker. I have the courage to try new things. I try to solve problems in a lot of ways and I tell people what I think is right.

### Caring

I have a caring attitude towards people and the environment. I want the people around me to be happy and I am sensitive to their needs.



### Open-Minded

I know that people are different and may do different things. I know that not everyone will think like me and I try to understand others.

### Thinkers

I am thoughtful. I can solve problems and make good decisions. I do this independently.

### Balanced

I am well-balanced. I am healthy and eat food that is good for me. I exercise and I understand that this is important in my life.

### Inquirers

I am naturally curious and enjoy learning. I am inquisitive about the world. I can conduct research by myself. I love learning and discovering new things.

### Principled

I am principled. I am fair, honest and I take care of others. I follow the rules.

# School Profile - ESF



## English Schools Foundation

Sha Tin Junior School is part of the English Schools Foundation (ESF), the largest foundation of international schools in Asia.



ESF makes a vital contribution to Hong Kong by providing high quality and cost-effective education through the medium of English. ESF runs 21 schools across Hong Kong - five secondary, nine primary, four kindergartens, two 'all through' private independent schools and a school for children with special educational needs. It is committed to Hong Kong and to excellence in education.

ESF was established by the Hong Kong Government to provide a "modern liberal education" through the medium of English, in 1967. The Foundation started with just two schools - Island School and Beacon Hill School - and other well established government run schools, such as King George V and Quarry Bay School joined in later years. In addition, new schools were purpose built to meet the growing demand for English speaking education places. These included Sha Tin College (1982) and Sha Tin Junior School (1988).

ESF employs over 800 teachers, all of whom are highly qualified, with experience of UK, Australian and other international school systems. The teaching staff is augmented by over 1000 support and administrative staff. Over 12000 students attend ESF schools, made up of representatives from over 50 different nationalities. More than 70% of students have parents who are permanent residents of Hong Kong.



ESF Orchestra and Choir Concert



School Football Tournament

The ESF is proud of its high academic standards and the excellent achievements of the students - more than 95% of whom go on to leading universities world wide.

Sha Tin Junior School is fully authorized by the international Baccalaureate Organization (IBO) to offer the Primary Years Programme (PYP). Authorization was granted in May 2009, SJS becoming the first ESF primary school to achieve this status.

Validation of the school programme is carried out by the Council of International Schools (CIS). At present the school community is embarking on a self-review and an accreditation visit will take place in early 2011.

Facilities at SJS are safe, secure and of the highest standard. A broad range of out-of-school and extra-curricular activities is offered. The school is supported by an active Parent Teacher Association.



Vivacity Fashion Show



## School Profile - History

Sha Tin Junior School opened in 1988 to serve the growing needs of families in the New Territories for an English-speaking education. Opening as a 3-form entry primary school, SJS quickly grew to a maximum enrolment of 540 children. In recent years the building of an extra wing and the use of shared facilities with Sha Tin College have enabled us to reach our current size of 900 pupils.



*SJS: two decades of dedication*

It was the year of 'Perestroika' in Russia, 'The Last Emperor' winning nine Oscars, and the Seoul Olympics. And in September 1988, Sha Tin Junior School opened with 7 classes totalling 210 pupils ranging from 5 - 11 years. Our unofficial motto soon became "Simply The Best".

Built to provide access to ESF education for more children in the New Territories, SJS's opening was delayed by one day as the then Vice Principal Ron James recalls:

*"The opening of the school was frantic; in fact we were one day delayed in opening because the Fire Department said that there was an Emergency Exit notice and a drain cover missing. We had to announce it on RTHK so that parents and pupils were warned."*



But the school was quickly into its stride under the leadership of Principal Gordon Lewis who "recruited with care and built up a hard-working and inspired staff of teachers and non-teaching staff alike who contributed in their various ways to success of the school."

By 1991, the school had grown to fill the 18-classroom building with 540 pupils, whilst our high standards of teaching and learning had continued to make strides forward. This was confirmed by an Ofsted inspection from the UK in 1995 that declared Sha Tin Junior to be "an exceptionally good school."

After the handover in 1997, Hong Kong saw many changes which required the ESF to look differently at the curriculum programmes it offered. The school began to look at its place in Hong Kong and began a move towards a more internationally-minded education.

In 2002, we expanded and enhanced to include new facilities such as new classrooms, specialist areas, and a swimming pool and sports hall shared with Sha Tin College.

2004 saw Dr Allan Weston take the helm and steer the school into this new era. Sha Tin Junior adopted the Primary Year Programme of the IBO and soon will be an IB-accredited ESF primary school. We have been included as an ESF pilot school for the new Mandarin curriculum that is a major milestone in our curriculum reform agenda.

And so, in another Olympic year, 20 years after our opening, Sha Tin Junior is a five form entry school, home to a diverse and talented range of 900 students and 93 staff, and still, in our opinion, "Simply The Best".

***Excerpt from Celebrating the 20th Anniversary of  
Sha Tin Junior School, 1988 - 2008***

## School Profile - Curriculum



**Our curriculum is based on the Primary Years programme of the International Baccalaureate Organization. It is a broad, inquiry-based international curriculum. Focus is placed on the core curriculum areas of English, Mathematics and Science.**

Other subjects, including Geography, History, Personal and Social Education, Dance, Drama and Art are woven into our Programme of Inquiry and taught through a transdisciplinary approach. We have specialist teachers for Chinese, Music, ICT and Physical Education.

The school has clear guidelines for each curriculum area and these form the basis for teacher planning. At each year level, teachers plan together to maintain a consistency of approach and an appropriate level of challenge for each child.

At SJS we work hard to ensure that the curriculum shows continuity and progression through Years 1 - 6 and caters for the different learning styles of the students.

In order to ensure high international education standards, SJS is fully authorized to offer the Primary Years Programme by the International Baccalaureate Organization and granted pre-accreditation status from the Council of International Schools. SJS and ESF share a commitment to the provision of equal opportunities for all children.



## School Profile - Facilities



Sha Tin Junior School is a 5-form entry primary school with a capacity enrolment of 900 children. The school shares a well-located, safe and secure campus with Sha Tin College and boasts excellent resources and facilities.

The school was built in 1988. Classes for children in Years 1 to 3 are located in the original building. Those for children in Years 4 to 6 are housed in a purpose-built extension, completed in 2002. In total there are 30 well-equipped classrooms and a good number of valuable support rooms.

Each classroom is equipped with an interactive whiteboard. The school is comprehensively networked and children have access to notebook as well as desk top computers.



## School Profile - Extra Curricular Activities



Carols by Candlelight



Chinese Dance in Chinese New Year



Supporting Earth Hour by having classes outdoor

**At School** we believe strongly in the value of a comprehensive extra-curricular activity programme to augment the work children carry out as part of the curriculum. The details of our school clubs are outlined in a separate booklet.

They include clubs run by teachers as well as a range of activities provided by outside providers. Activities range from the creative to the sporting.



School Netball Team



School Rugby Team in the ESF Tournament



School Cricket Team

## School Profile - Trips and Visits

**Residential** and **Day Camps** are an important part of our curriculum. They are offered to children from Year 3 onwards:



**Year 3** have been attending the *Sai Kung Outdoor Recreational Centre* as a part of their 'One Body One Life' unit of inquiry. This is a day camp only so the children return to school each afternoon. To facilitate the programme the school day is extended until 4pm. The intent of the day camp is to have the students involved in a rotation of activities with fitness as the focus. The fee for the camp is around HK\$55.

**Year 4** also visit *Sai Kung Outdoor Recreation Centre*. The camp is 2 nights and 3 days and usually runs from Wednesday to Friday. Activities include archery, gateball, climbing, arts and crafts, a beach day and visit to Sheun Yiu Folk Museum. The focus is personal, social and physical education. For many this is the first time away from home overnight with a group and is an important part of their development.

The activities are linked to the Learner Profile, Thinking Hats and Multiple Intelligence Learning Styles - We ask children to reflect on the things around them and the new experiences they are having. The fee for this camp is around HK\$380.



The annual **Year 5 camp** takes place on *Cheung Chau island* and supports the unit of inquiry under the 'How We Share the Planet' organising theme. This unit of inquiry asks students to examine the impact of humans on local and global environments. The learning experiences offered allow students to assess the human impact on the Cheung Chau environment. Students then produce an action plan for Cheung Chau to help maximise sustainability.

The year group is split with half attending Monday to lunch time on Wednesday and half from lunch time on Wednesday to Friday. Students stay at the Bradbury Campsite. The cost of this camp is approximately HK\$400.

The annual **Year 6 camp** is based at *Lady MacLehose Holiday Village*. The camp programme was constructed to provide a range of outdoor adventure experiences. These activities are led by a team of qualified instructors and supported by the Year 6 teachers ensuring a low teacher/instructor to student ratio.

This camp is designed to enhance students' cooperative skills and their ability to be part of a team, as well as develop their independence and self-management skills. We encourage students to apply knowledge taught in the classroom, to develop a sense of empathy for the environment and to, where appropriate, take action. The activities enable the development of the Learner Profile, where students have the opportunity to be active inquirers; thinkers; communicators; open-minded; risk takers; reflective; knowledgeable; well balanced; principled and caring.

The cost for this camp is approximately HK\$2200 per student. This includes all transport, accommodation, meals, qualified instructors and a souvenir cap. As this is our most expensive camp a number of options for payment are provided.

*Prior to each camp, a voluntary parent information meeting is held to discuss the camp programme and provide parents with an opportunity to ask questions.*

## Parents as Partners



**At SJS we regard children's education as a partnership. It is important that school and home work together in the best interests of the child and in this regard home / school communication is of great importance to us.**

### **Progress Reports**

Your child's progress at school is reported to you regularly on-line through the Gateway portal. In addition to these reports you will be invited to attend parent-teacher interviews in Term 1. Later in the year all year groups hold student-led conferences. Students in Year 1 - 5 host Learning Journeys and Year 6 students invite the school community to attend the PYP Exhibition in Term 3.

### **Newsletters**

The Principal's Newsletter and the PYP News are sent home regularly. Year Groups produce their own newsletters which outline work planned and feedback on some of the year group experiences and are sent to parents at the start of each new Unit of Inquiry - 6 times over the course of the year.

### **Parents As Partners Programme**

Regular workshops and information sessions are hosted for parents and provide insights into curriculum initiatives and advice on how to support children's learning.

### **Electronic Communications**

The school **website** is located at [www.sjs.esf.edu.hk](http://www.sjs.esf.edu.hk). It is an open-access site which provides basic information about the school.

**VELocity** is our learning platform. It is a password-protected site and is used for home learning, storage of children's work and children's email facilities.

An information portal, called **Gateway**, is an exciting new development for parents. It is also password protected and will allow parents on-line access to newsletters and student demographic information. This year we will extend the functionality to include access to student reports, assessment scores and activity enrolment.

### **Homework**

Homework is an integral part of the school programme. Completing practice tasks at home helps children reinforce their learning and provides a way of informing parents of the work being undertaken in school.

# School Staff and Responsibilities



Appendix  
 HTL - Head of Teaching & Learning  
 ICT - Information Communication Technology  
 PYP - Primary Years Programme  
 PSPE - Personal Social & Physical Education

\* Staff arriving AUG 2011

## Teacher Placements 2011/12

<b>Principal</b>	Perry Tunesi	Year 1 Teacher & Year Leader	Katie Keenan	Year 4 Teacher & Year Leader	Melissa Rushby
Vice Principal	Wihelmina Dunstan	Year 1 Teacher	Joanna Tinlin	Year 4 Teacher	Sarah Neill
Vice Principal	Paul McGuire	Year 1 Teacher	Sue Cuthbertson	Year 4 Teacher	Skye Jeynes
Vice Principal	Angela Whitaker	Year 1 Teacher	Lily Lam	Year 4 Teacher	Phillip Power
PYP Coordinator	Rachael Blaik	Year 1 Teacher	Sarah DeCormier	Year 4 Teacher	Thomas Martin *
<b>HTL ICT</b>	Keith Purton	Year 2 Teacher & Year Leader	Melissa Freeman	Year 5 Teacher & Year Leader	Hugh Beames
<b>HTL Music / Performance Arts</b>	Sou Yee Chiam	Year 2 Teacher	Emily Nocita	Year 5 Teacher & HTL Arts	Hilary Tinner
<b>HTL PSPE</b>	Damian Kelleher	Year 2 Teacher	Reah Bruce	Year 5 Teacher	Nicola French
<b>HTL Student Support Service</b>	Elise Draeger	Year 2 Teacher	Andy Youngs	Year 5 Teacher	Caroline Driscoll
<b>HTL Mandarin Teacher</b>	Patricia Wu	Year 2 Teacher	Dylan Thomas	Year 5 Teacher	Robert Hyde
Mandarin Teacher	Jacky Chan	Year 3 Teacher & Year Leader	Yasmin Jamal	Year 6 Teacher & Year Leader	Andrew Eastwood
Mandarin Teacher	Diana Choy	Year 3 Teacher	Melinda Hall	Year 6 Teacher & HTL Mathematics	Kim Tan
Mandarin Teacher	Candy Suen	Year 3 Teacher	Lydia Chu	Year 6 Teacher & HTL Social Studies	Shelagh Green
Mandarin Teacher	Joyce Chen	Year 3 Teacher & HTL English	Karen Hubbard	Year 6 Teacher	Fleur-Sonja Welner *
Expressive Arts	Dianne Hill	Year 3 Teacher	Anne Denning	Year 6 Teacher	Jeremy Watt *

## Support Staff

### Office Staff

Manager - HR & Finance	Monica Chan
School Secretary	Kari Yeung
Admin Assistant	Sandy Mo
Receptionist	Mandy Ng
Communication Officer	Alex Chu
IT Technician	Wilson Yip
IT Technician	Victor Fan
Resources Assistant	Carmen Siu
School Nurse	Cherry Chan
Librarian	Agnes Hill

### Site Staff

Caretaker	Lo Chun Kai
Site Staff	Chau Lai Ning
Site Staff	Hong Kuk Tai
Site Staff	Ho Lan Ying
Site Staff	Lo Mui
Site Staff	Lee Kam Ying
Site Staff	Tong Hung Fat
Site Staff	Wong Fung Sin
Site Staff	Ng Oi Chu
Site Staff	Wong Tai Yin
Site Staff	Wong Yuk Kwan
Site Staff	Yiu Yuk Kwan

### Educational Assistants

Class-based	Toshi Kiatvongchaoen	SSS	Jaya Govind
Class-based	Shiela Beacroft	SSS	Ellen Wong
Class-based	Bernice Wong	SSS	Josephine Fabula
Class-based	Yen Chiang Pang	Mandarin	Jing Jing
Class-based	Catherine Jolly	Mandarin	Rannie Wong
Class-based (Parent Funded)	Susan Lucas	Mandarin	Meng Jing
Class-based	Baldwin Wu	Mandarin	Grace Leung
Class-based	Shuk Yee To	Mandarin	Katherine Lau
Class-based	Hazel Chan		
Class-based	Sally Brown		
Class-based	Tanushri Ghosh		
Class-based	Sandra Haddow		
Class-based	Mono Kwok		
Class-based	Nicholas Cheung		
Class-based	Tammy Baba-Kishi		
Class-based	Angela Cheung		
Class-based	Minnie Ma		
Class-based	Kimmy Leung		
Class-based	Amie Cadman		
Class-based	Jutta Depner		
Class-based	Cassandra Tam		
Class-based	Shelia Mak		
Class-based	Peggy Lam		
Class-based	Yetta Yim		
Class-based	Christine Sum		

*Appendix*  
*SSS - Student Supportive Service*

## Committees Members



### Sha Tin Junior School School Council 2010-2011

Chair Person .....	Mr Norman Martel, <a href="mailto:martels@netvigator.com">martels@netvigator.com</a>
Community Representative .....	Mr Peter Harper, <a href="mailto:stsserve@netvigator.com">stsserve@netvigator.com</a>
Community Representative .....	Ms Mary Mejaes, <a href="mailto:mary@bam-corp.com">mary@bam-corp.com</a>
Community Representative .....	Ms. Connie Wong, <a href="mailto:conniewonghly@gmail.com">conniewonghly@gmail.com</a>
PTA Representative .....	Mrs. Sharon Mitchell, <a href="mailto:sharonmitchellhk@gmail.com">sharonmitchellhk@gmail.com</a>
Parent's Representative .....	Ms Clare Lam, <a href="mailto:branlam@gmail.com">branlam@gmail.com</a>
Parent's Representative .....	Ms Mimi Hsiao, <a href="mailto:mimihsiao33@gmail.com">mimihsiao33@gmail.com</a>
ESF Representative .....	Mr Chris Durbin, <a href="mailto:durbinc@esfcentre.edu.hk">durbinc@esfcentre.edu.hk</a>
Teachers' Representative .....	Ms Katie Keenan, <a href="mailto:kathleen.keenan@sjs.esf.edu.hk">kathleen.keenan@sjs.esf.edu.hk</a>
Teachers' Representative .....	Mrs Skye Jaynes, <a href="mailto:skye.jaynes@sjs.esf.edu.hk">skye.jaynes@sjs.esf.edu.hk</a>
Teachers' Representative .....	Mrs Karen Hubbard, <a href="mailto:karen.middleton@sjs.esf.edu.hk">karen.middleton@sjs.esf.edu.hk</a>
Support Staff Representative .....	Ms Minnie Ma, <a href="mailto:minnie.ma@sjs.esf.edu.hk">minnie.ma@sjs.esf.edu.hk</a>
Principal .....	Mr Perry Tunesi, <a href="mailto:perry.tunesi@sjs.esf.edu.hk">perry.tunesi@sjs.esf.edu.hk</a>
Secretary .....	Ms Kari Yeung, <a href="mailto:kari.yeung@sjs.esf.edu.hk">kari.yeung@sjs.esf.edu.hk</a>



### Sha Tin Junior School PTA Committees 2010-2011

Chair Person	Rochelle Williams
Vice Chair	Juan Chui
Honorary Treasurer	Mimi Hsiao
Honorary Secretary	Fiona Tang
Parent's Representative	Thomas Lam
Parent's Representative	Alexis Tay
Parent's Representative	Thomas Chan
Parent's Representative	Sharon Mitchell
Parent's Representative	Angie Chu
Parent's Representative	Nozomi Fukazawa
Parent's Representative	Julian Wren
Parent's Representative	Simon Cook
Staff Representative (Principal)	Perry Tunesi
Staff Representative (Vice Principal)	Angela Whitaker
Staff Representative	Niki French
Staff Representative	Elise Draeger
PTA Co-ordinator	Deirdre Leung

## School Terms & Holiday Dates

2011

2012

August	September	October	November	December	January	February	March	April	May	June
<b>23</b> Start of Term	<b>13</b> Public Holiday  <b>30</b> School Closure <i>Staff Development Day</i>	<b>5</b> Public Holiday	<b>17-21</b> (Inclusive) Half Term	<b>16</b> School finish at 11:45am*  <b>19/12-----2/1</b> (Inclusive) Christmas Break  <b>3</b> First Day of Term		<b>23-27</b> Chinese New Year	<b>2</b> School Closure <i>Staff Development Day</i>  <b>30</b> School finish at 11:45am*	<b>2-15</b> Easter Break  <b>30</b> School Closure <i>Staff Development Day</i>	<b>1</b> Public Holiday  <b>2</b> School Closure  <b>11</b> School Closure <i>Staff Development Day</i>	<b>29</b> End of School Year School finish at 11:45am*

\* *School finish at 11:45am on  
16 December 2011,  
30 March 2012,  
and 29 June 2012*

# Contact Us

## Sha Tin Junior School

Address: 3A Lai Wo Lane  
Fo Tan, Sha Tin  
New Territories  
Hong Kong

Sha Tin Junior School

沙田小學

3a Lai Wo Lane, Fo Tan, Sha Tin, Hong Kong

沙田火炭麗禾里 3A

## Sha Tin Junior School Office

Telephone: +852 2692 2721  
Fax: +852 2602 5572  
Email: [info@sjs.esf.edu.hk](mailto:info@sjs.esf.edu.hk)  
Website: <http://www.sjs.edu.hk>

## PTA Office

(School Uniform & School Bus)  
Telephone: +852 2697 4070  
Telephone: +852 2696 3484 (Uniform Shop)  
Email: [pta@sjs.esf.edu.hk](mailto:pta@sjs.esf.edu.hk)

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## English School Foundation

Address: 25/F Fortis Centre  
1063 King's Road  
Quarry Bay  
Hong Kong

## ESF Reception

Telephone: +852 2574 2351  
Fax: +852 2818 5690  
Contact-Us: <http://www.esf.edu.hk/contact-us>  
Website: <http://www.esf.edu.hk>





**Communicators**



**Risk Takers**



**Balanced**



**Reflective**



**Caring**



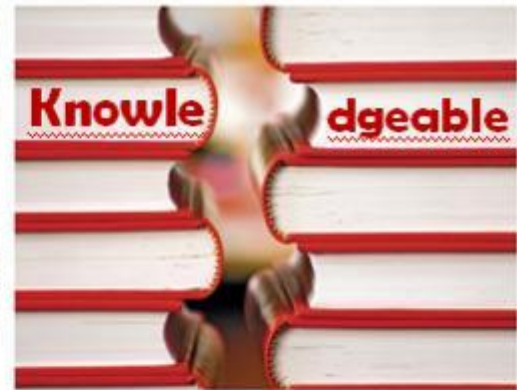
**Thinkers**



**Principled**



**In quirers**



**Knowledgeable**



**Open-Minded**

Click anywhere to go back